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Date: May 15, 2024
To: Superintendent's Cabinet
From: Kellee McManus

Regarding: For Your Review and Feedback at the Board Presentation Review on May 20, 2024

Policy 2123 and Procedure 2123P Health and Physical Education Program

Revisions are from WSSDA and incorporate language from their PE and health language policy and procedure which previously existed in the 6000 Series Management Support section. In addition, language has been added regarding the [Comprehensive School Physical Activity Program](#) recommended by the Centers for Disease Control and Prevention. All schools, as a best practice and subject to available funding, will participate in a multi-component approach by which schools use all opportunities for students to be physically active.

Policy 3405 and Procedure 3405P Student Wellness

Revisions are from WSSDA to comply with [SB 5257](#) Public Schools—Daily Recess and [RCW 28A.230.295](#), Daily recess. Starting with the 2024–25 school year, public schools must provide at least 30 minutes of daily recess within the school day for all students in grades kindergarten through five. Additional language has been added to Procedure 3405P to comply with federal requirements regarding a school wellness policy.

Policy 6110 Accounts Receivable and Collections

This new policy is from the district accounting department in an effort to provide effective oversight of receivables and collections. A written policy will assist accounting staff in the effective collection and management of all accounts receivable including writing off delinquent accounts, once all avenues of collection have been exhausted, in accordance with Generally Accepted Accounting Principles (GAAP).

Policy 6700 and Procedure 6700P Food and Nutrition Program

Revisions add language regarding required federal nutrition programs such as Breakfast After the Bell and seated lunch time. Revisions also include changing the title from “Food and Nutrition Program” to “Nutrition.”